

Kwantlen University Student Association
Board of Directors Meeting Agenda
Friday, March 17th, 2006 @ 12:00 PM
SURREY CAMPUS – KSA Offices

- A. Introductory Procedures**
 - 1. Call to Order
 - 2. Confirmation of Chair
 - 3. Adoption of Agenda
- B. Membership**
 - Introduction
 - New Members
 - Declaration of Vacancies
- C. Presentations to the Board**
- D. Approval of Minutes**
 - Feb, 24 2006
- E. President's Report**
- F. Staff Report**
- G. Unfinished Business of the Previous Meeting**
- H. Campus Council Reports and Motions**
 - 1. Langley Campus Council Report
 - 2. Newton Campus Council Report (**Attachment 1**)
 - 3. Richmond Campus Council Report (**Attachment No.2**)
 - 4. Surrey Campus Council Report (**Attachment No.3**)
- I. Liaison and Governance Representative Reports and Motions**
 - 1. Disabilities (**Attachment 4**)
 - 2. Women's (**Attachment 5**)
 - 3. Aboriginal (**Attachment 6**)
- J. Executive and Executive Committee Reports**
 - 1. Vice President Internal Affairs Report (**Attachment 7**)
 - 2. Vice President Events & Student Life Report (**Attachment 8**)
 - 3. Vice President External Affairs Report (**Attachment 9**)
 - 4. Treasurer Report (**Attachment 10**)
- K. Other Business**
 - 1. Regulation Change (**Attachment 11**)
- L. Submissions**
- M. Next Meeting**
- N. Adjournment**

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Attachment No. 1: Newton Campus Council Report

Prepared by: Ajay Cheema

1. Student Appreciation Day

- was held on March 1, 2006 at the Newton Campus lounge.
- free donuts and coffee were given to the students.
- there was a good showing and well appreciated by the students.

2. Bulletin Boards

- put up the new Kwantlen Student Association logo on the boards.
- took down unstamped and old postings.

3. Student Tax Clinic

- put up student tax clinic ad on the KSA bulletin boards.
- talked with a couple of students regarding the new service.

4. Supply and Technical work

- filled out supply and technical work forms and sent them to VP Internal.
- need a new color ink cartridge for the printer.
- the shredder appears broken and needs to be fixed.

5. Members at Large

- schedule posted on the door.

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Attachment No. 2: Richmond Campus Council Report

Prepared by: Kulvir Gill

As the Richmond Campus Director my responsibilities are to manage the campus on a day to day basis, plan and run events, purchase and repair anything in our ksa space that might be broken at our respective campuses.

This is my second full time year here at Kwantlen, I was enrolled into a high school/ college program called SPARK that would enable me to go to both high school and college at the same time. The KSA has given me so much experience both in school and life. I would recommend getting involved in your student association to any student.

My hobbies include, Hockey, Basketball, Poker, Video Games and occasionally a good party. I try to help with my community as much as I can either with the local temple or trying to volunteer with such youth organizations as VIRSA or UNITED. In my view I think its wrong for people to point the figure at others if they aren't willing to help.

The main goals of the KSA are to appease the Kwantlen Students body and I think are elected officials have done a great job, and will continue to throughout our elected term.

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Attachment No. 3: Surrey Campus Council Report

Prepared by: Dilshad Cheema

1. Bulleting Boards

- 1** Replacing old logo with new **Kwantlen Student Association** logo
- 2** Maintaining all boards on campus, making sure postings are up no longer than 2 weeks

2. Pool Table in Fishbowl Cafe

3. Members at Large

- 1** Hours have all been set for each **member at large**

4. Speaker's Corner @ Kwantlen

1. Next Wednesday

5. Inter-campus event (RCC Vs. SCC)

- 1** I already introduced this in our last board meeting, only change is it will no longer take place the weekend of March 4th, 2006. We will carry on to the following week (March 18th, 2006)

6. Tax Clinic

- This past wednesday**

7. Campus Council Meeting

- Next Friday, March 17th, 2006**

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Attachment No. 4: Disabilities Liaison Report

Prepared by: Ken McIntyre

- 1.) Volunteer and Commission issues:
 - been advertising for commission meetings and volunteer recruitment
 - posters have been sent out to every campus
 - went through and updated the information on students interested, most were no longer at Kwantlen and outdated information
- 2.) Researching external organizations
 - been looking into external groups who work with people with disabilities
 - Still waiting for a call back from the British Columbia Coalition for People with Disabilities
- 3.) Disabilities Issues and Concerns
 - Have posters up advertising the ability to assist with potential issues or concerns
 - Working on resources for tutoring for students with disabilities as requested by a student
 - Have not been able to track down the Chronicle issues with the Disabilities Liaison blurb in it.

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Attachment No. 5: Women's Liaison Report

Prepared by: Harpreet Ghuman

- I spoke to Emily Henry, the former Women's Liaison, she spoke to me about starting a women's commission, and problems she has had in the past with getting free tampons, and condoms.
- I emailed Trojan, Lifestyles, and Durex to see if I could perhaps get free condoms, however I did not receive any emails back, so I called them (Lifestyles and Durex), (couldn't find a phone number for Trojan), and found out that Emily was right about the fact that they won't give them too us for free. Do we really want to spend money on condoms?
- I also emailed a few tampon companies, and am still waiting for responses. Emily did however tell me that none of the companies are going to be willing to give us free tampons, and we are in fact going to have to pay for them.

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Attachment No. 6: Aboriginal Liaison Report

Prepared by: Michael Van Fleet

I helped in the setup, take down and the running of sound tek for the Legal Defense Fundraiser for Mayuk and Beverly Manuel of the Skwelkwew'welt Protection Center. I also did a bunch of reading of material that I have collected.



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Attachment No. 7: VP Internal Report

Prepared by: Jaivin Khatri

1. Office Logistics
 - a. The form is now being utilized by all the offices of the KSA. This new form will help track the purchase of sales and prevent the purchase of unnecessary items that we might not need or already have.

2. Office Hours
 - a. Most office hours have been posted around the office. There was an issue with the Health and Dental Secretary in Langley not having them posted for students to see. This, however, has been corrected.

3. Health and Dental in Richmond
 - a. There have been various problems with the Health and Dental Staff in Richmond. I recently had a chance to sit down with the client services manager and voiced the KSA concerns about improper work conduct being done by their hired staff. Problems like these shall be resolved and we won't have to deal with it now.

4. Business Cards
 - a. The business cards of the KSA new board are ready to be made. We have finally finished rearranging the new phone lines and email addresses. By the next board meeting the cards should be ready to go for all VP's and Staff and a template one for other elected officials.

5. Staff Issues
 - a. Work Requisition Forms are being utilized now and the Technical Advisor has voiced how this makes his workload easier since now his requests are organized and prioritized.
 - b. I have sat down with the Executive Assistant and the hours of operation for the office for this semester and next semester is 9am to 4pm Monday to Friday.

6. Canadian Springs Water
 - a. We have been using Canadian Springs company for the back office water cooler for quite a while now. I have noticed we often go over our order and go through about 12 bottles in a month. This is a concern for the cost can go over \$50 a month for this.

- b. I have been research alternative water companies for a discounted price. So far, simply H2O has the best deal with us picking up and gaining a total savings of about \$400 a year.
- c. I will come back to next council meeting with my final recommendation and proposal.

7. Event Action Plan

- a. I have drafted up a new form for event planning that should be proposed to the board as soon as an idea for a event (that we want to go ahead with) arises. I have stated in the form to present it to council at least 4 weeks in advance from the event.



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Attachment No. 8: VP Events and Student Life

Prepared by: Bikram Gill

1. Clegg Marketing
 - Samples were sent and keeping in touch
2. Lift Off Energy Drink
 - event was held in fishbowl last week
 - handed out samples
3. Cheers
 - talked with manager from cheers about bringing them down to Kwantlen
 - discounts for Kwantlen students was discusses
 - discussed future events
4. Class room presentations (ex. Silent auction)
5. Speaker's Corner next Friday with Dilshad
6. Inter Campus event being held on Saturday, March 18th, 2006
7. Student Clubs at Kwantlen
 - new club (Bhangra Club)
8. Planning for end of semester event
 - with Dilshad and Joey
 - liquor license?

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Attachment No 9. : VP External Report

Prepared by: Harvey Mann

1. Post Card Campaign

The provincial aspect of the post card campaign has been completed. We had MLA's Harry Bains and Jagrup Brar come into the fishbowl for the event on Monday March 13, 2006. It was a well done event myself, Aaron, Bikram, Jaivin, and Danish. Guest stars were Scott Payne and Summer McFayden from the CFS office.

2. Agenda Advertising

I have been working very hard on this component of the agenda. I have been in contact with many companies and have not yet been able to get an official count on who will be advertising in the agenda.

3. Gallivan Meeting

Myself, Jaivin, Danish, and Aaron met with the Gallivan associates it was a very educational meeting. We learned about our Health and Dental Plan and became a little bit more familiar with it.

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Attachment No.10: Treasurer's Report

Prepared by: Joey Atwall

As of last council meeting,

- 1.) I have been doing cheque requisitions
- 2.) Cash-outs and money exchanges in the KSA
- 3.) I have been looking into the formation of the fraternity as soon as possible, but there are certain kinks that need to be worked out on

It has been a slow month but hopefully things will pick up.

Sincerely,

Joey Atwal.....V.P. Treasurer

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Attachment No. 11: Regulation Change

Prepared by: Ken McIntyre

Regulation change:

Whereas: The liaison positions are to be representing the various groups of students who are traditionally underrepresented;

The names of said positions should be made to reflect the groups that they represent;

MOTION:

BIRT Article 9 section 6 of the regulations be amended to change the name of the position of First Nations Liaison to Aboriginal Liaison

