

**Kwantlen University College Student Association**  
**Executive Board Meeting Minutes**  
**June 6, 2005 @ 3pm**  
**KSA Board Room-SURREY CAMPUS**

---

**A. Introductory Procedures**

1. Call to Order by Aaron Takhar @ 3:20, no objections as the Chair
2. Introductions- Aaron Takhar (Finance Director & Chairperson), Joey Atwal (Events Director), Mariana Nakhla (Academic Director), Jamsheed Khan (Acting External Director), John Jeffrey (Acting Operations Director), Pavan Bassi (Staff)
3. Regrets- Mat Huff (Operations Director), Jaivin Khatri (External Director) both of whom are on extended leave.
4. Adoption of Agenda- No agenda was prepared but will be in time for next meeting, apologies from the chair

**B. Presentations to the Executive Board**

None

**C. Approval of Minutes**

None

**D. Business Arising**

MOTION EBOD2005-110 Mariana/Joey  
BIRT the Hiring Procedure be suspended and that Penny be recommended to appoint Pavan Bassi as the new Financial & Commercial Administrator, effective immediately.  
*CARRIED*

MOTION EBOD2005-111 Jamsheed/Aaron  
BIRT the Hiring Procedure be suspended and that Penny be recommended to hire Nuvraj Bassi as the new Events & Marketing Coordinator, effective immediately.  
*CARRIED*

Whereas the Executive Directors are underpaid for the amount of work that they do and that many of them have to rely on secondary jobs which takes away from their productivity as Executives.

Whereas the newly proposed salary is still not enough to pay rent and tuition/ textbook fees for an independent student living on their own, it's a start. It will also attract lower income students to run for office in the future because the pay is actually worth their time and therefore won't have to forego as much in order to run for office.

MOTION

EBOD2005-112

Joey/John

BIRT Executive Board members bi-weekly pay be raised to \$750 and the Chairperson be paid \$850.

*CARRIED*

**E. Executive & Executive Committee Reports**

1. Director of Finance Report and Chairperson's Report

The Chairperson has been working on almost every major item of interest to the society, including, among other things, bargaining with CUPE Local 2396 (speaking with Barry Esdale), Cloverdale campus developments, CFS contacts, Health & Dental negotiations in time for September, various staff issues, the functioning of the Fishbowl, the daytimer, the talon room and gym access and working with Cori Andrichuck, and of course his own financial duties dealing with budget allocations and looking over other financial contracts that the society has entered into. Also as chairperson has contacted several MLAs and other prospective business partners to help enhance the life of students. Working with Rolando and learning the accounting and payroll systems for reference. Introducing an automated payroll system in the near future. Aaron is also keeps regular contact with David Borins about many of these issues including the lawsuit with KUC, being the official liaison with the society's legal counsel. He will also be meeting with the Administration very soon for the new Board's first meeting directly with Derek Francis to try and solve some of the outstanding issues. Also helps other directors to prepare their committee meeting minutes, EBOD minutes as well as helping Sukainah with Council minutes. Also working with Operations to paint and do other renovations to the office. Finance committee should be finalized soon. Starting to look over the long term investments of the KSA and also speak with Brian Baker and CIBC. EVERYTHING IS ONGOING AND NEVER ENDING. Aaron made a sarcastic remark about how he should never have taken on this job... maybe he'll resign, a new opening for Chair? Just kidding...

Whereas Don Crane of Rush, Crane & Gunther LLP helped members of the society uphold the democratic will of the electorate during the 2005 general election that the society cover the costs.

MOTION

EBOD-2005-113

Aaron/Joey

BIRT the amount of \$12,245.85 be paid to Don Crane of Rush, Crane & Gunther LLP to cover the legal costs of the 2005 general election.

BIFRT it be taken from the legal fees line item of the 2005 budget and other areas that the Finance Director sees fit.

2. Director of Academic Affairs Report

Slowing learning to work with Betty Lough in dealing with academic appeals and slowly learning the scope of her job. Mariana notes that many of the directors have been busy cleaning the offices and gathering information left over by the old Board which has been VERY time consuming.

3. Director of Events & Student Life Report

Joey gave an update of the work he has been doing in preparation for the Formal Dance. There may also be a staff appreciation party, details available upon request to Joey. He has also been reviewing the CUPE proposal in time for the upcoming bargaining meeting but has indicated that he will be focusing on events only from now on so will no longer be on the bargaining committee.

The events committee will be conducting their first meeting soon. The blood drive went well with almost 20 participants that Joey rounded up, including himself.

4. Director of Operations Report

John has been busy putting together the daytimer. John has expressed interest in being on the bargaining committee and assisting the Finance Director with work regarding the Health & Dental situation and Cloverdale. A services committee will be formed very soon.

Whereas textbooks are almost as important as tuition costs and represent a huge markup for profit that the KSA look into some sort of cost saving program where students can get better value for new and used books.

MOTION

EBOD2005-114

Aaron/Jamsheed

BIRT John look into used textbook sales and possibly creating or advancing some sort of existing service where students can purchase discount books, perhaps from each other.

*CARRIED*

5. Director of External Affairs

Jamsheed has been learning about the CFS and their system of operations because he is the Provincial Rep for Kwantlen. Has also been working closely with External Officers from different institutions across the country to find out what they do in comparison. Also been examining the policies and external positions the KSA has taken municipally, provincially, federally and in the community as a whole. Work is ongoing and will take time where the old Executive members left off. Jamsheed mentioned how Duncan have been helpful in the transition, however, Rigel and Jeff have not been as cooperative and Rob is unavailable. Jamsheed is also helping John with the daytimer.

MOTION

EBOD2005-115

Mariana/Jamsheed

BIRT Jamsheed be the CFS Provincial Rep for Kwantlen and report back to EBOD from time to time.

*CARRIED*

**F. Submissions**

None

**G. Next Meeting**

Monday June 13 @ 3pm in KSA Board Room

**H. Adjournment**

MOTION  
BIRT we adjourn  
*CARRIED*

EBOD2005-116

Aaron/Joey

Meeting was adjourned at 4:45pm