



Kwantlen Student Association

**Richmond Campus Council Meeting
MINUTES**

**Friday, August 12, 2005 @ 11:00 am
Room 1260 - Richmond Campus**

Present: Samantha Blied, Richmond Campus Officer (left at 1:30pm)
Cassandra Dieudonne, Richmond Campus Officer
Robert Evans, Board of Governors Student Representative (2:15 pm – 3:00 pm)
Kulvir Gill, Richmond Campus Staff-Representative (12:07 pm – 1:30 pm)
Kayce Hopwood, Richmond Campus Staff-Representative
Harvey Mann, Richmond Campus Representative (11:24am - 3:00 pm)
Rumin Mann, Richmond Campus Officer
Scott Payne, BC-National Executive Representative, CFS (left at 1:30 pm)
Mohammad Kallas, Speaker of Council (11:56 am - 2:30 pm)
Ronnie Kallas, Student-at-Large (12:07 am - 2:30 pm)
Robert Kovacic, Mature Students Liaison (left at 2:30 pm)
Arka Movsessian, Newton Campus Director (arrived at 12:04 pm)
Steven Lee, Richmond Campus Director (Chair / Recorder)
Aaron Takhar, Director of Finance / KSA Chairperson (11:24 am - 3:00 pm)
Ivan Wangsaseputra, Richmond Campus KSA Volunteer
Johnny Woo, Richmond Campus Representative (arrived at 11:16 am)

Regrets: None!

A. Introductory Procedures

1. Call to Order
The meeting was called to order at 11:08 am.
2. Confirmation of Chair
Steve Lee chaired the meeting.
3. Confirmation of Recorder
Steve Lee recorded the meeting.
4. Adoption of Agenda
The agenda was adopted as presented, with the following item being added to the agenda:
F. 5. Carwash Update
and the following items being struck until Harvey and Kulvir arrive:
E.1. Fulfillment of Procedure 4.10 – Communicating with Groups
E. 2. Recommendation to Council – Committee Selection

B. Membership

1. Introductions
A round of introductions occurred.

2. New Members
No new members.

Johnny Woo arrives at 11:16 am.

3. Declaration of Vacancies
No declaration of vacancies.

C. Approval of Minutes

August 12

MOTION: RCC-2005-064

**Moved by Cassandra Dieudonne, seconded by Johnny Woo,
THAT RCC approve the July 29, 2005 meeting minutes as distributed via e-mail, online
and in the RCC Notice Binder.
(MOTION CARRIED UNANIMOUSLY)**

Aaron Takhar and Harvey Mann arrive at 11:24 am. During the presentation, Mohammad Kallas, Kulvir Gill and Ronnie Kallas arrive.

D. Presentations to Richmond Campus Council

1. Introduction to the CFS
Scott Payne was here to give a presentation regarding an introduction to the structure of the CFS. It is summarized as follows...

The CFS is a student union for student unions – an organization whose members work together to achieve common goal(s).

The CFS is a democratic organization whose decision-making is driven by its membership. In this way, it is similar to how the KSA operates.

General Meetings... There are 4 general meetings per year – 2 at the national level and 2 at the provincial level. Delegates from the student unions (known as locals – the KSA is local 26 of the CFS) go to the meetings as selected by each student union.

National Meetings... At the November General Meeting, elections take place to elect the National Executive Board of Directors (3 at-large positions – National Chairperson; Deputy-Chairperson; Treasurer).

Members in good standing put name forward and their nomination is confirmed by 2 other student unions, then voting occurs in which each student local has one vote. As such, both large and small student unions have an equal vote at the CFS (there are also a number of liaison type representatives for Women's; Francophone Students; Aboriginal Students; etc.).

Provincial Meetings... At the January Provincial meeting, they elect the provincial executive committee (BC Chairperson; BC-National Executive Representative; Treasurer; Women's & Aboriginal Rep; Campaigns Coordinator). The Provincial Executive Committee also has one member from each student union local across BC.

The BC Head Office is in Downtown Vancouver on the corner of W8th and Hemlock with 3 staff people (2 Organizers – Summer McFaddyn and Michael Gardiner; and 1 Researcher – Nathan Allen).

The National Head Office is located in Ottawa and that is where the National executive works as well as a support staff that helps support the CFS as an organization.

Overall, there are three main prongs to the CFS:

1. Political Advocacy / Lobbying...

For a universally accessible, publicly funded, affordable, post secondary education system that meets the needs of all Canadians.

Also lobbies and researches other issues that affect students.

At the national and provincial levels, often meet with people in government.

Members at General Meetings decide on which campaigns the CFS takes on. The National and Provincial executives and offices fulfill these campaigns.

The campaigns include...

Lower Tuition – to move over time to a situation in which there is no tuition paid for post secondary education, which is viewed as an investment by society.

Student Debt-Assistance – CFS advocates for needs-based grants as opposed to the scholarship system based on merit (although it is useful to a degree as it promotes competition) but there must be assistance for low-income students.

Federal Funding – CFS advocates for increases in transfer payments to provincial governments to help fund post secondary education.

The First Ministers Premiers Conference currently being held is discussing lobbying the federal government for increases in transfer payment funding for post secondary education. This fall there will be a one-time transfer payment for Post Secondary Education (PSE), and is really the first time since 1976 that the federal government has recognized the importance of post secondary education.

The CFS has been lobbying for a federal budget amendment act to ensure a regular successful implementation of an annual transfer that is dedicated to PSE across Canada. The CFS has asked and lobbied for a formalized agreement that says the new funding go towards things such as grants and tuition reductions. The CFS has provided research and information that proves that this works well, will help stimulate positive popular support and opinions, as Canadians and the Provincial Governments would support it.

At this point, a lot of discussion arose over the issue of post secondary funding and many questions arose over ideas for

lobbying on this front at Kwantlen – including having a STRIKE VOTE REFERENDUM, which would be followed by a national day of action in the spring. The referendum idea was done in the past at UVIC and provides the student union a chance to really educate the student body on the issue of funding levels, tuition and the high costs of living faced by students.

Millennium Scholarship Foundation – CFS brings to light issues surrounding this foundation.

The CFS also does a lot of work at the local level – they talk to students and administrations of post secondary institutions as well as municipal governments, provincial governments, appropriate ministries, local MLAs / MPs, other student unions in other provinces work together to act with a united voice and they use these numbers to leverage political gain (this is related to the CFS slogan “Strength in Numbers”).

Another recent local campaign was **Rock the Vote** that was designed to increase youth voter turnout and bring post secondary issues to the attention of candidates running for provincial office. The CFS is still waiting for Elections BC to release statistics on youth voter turnout. Voter registration among young people was up because of the campaign, and it remains to be seen whether or not the increase in youth registration lead to an increase in youth voting.

The CFS does a lot of research to ensure that campaigns are based in fact and make sense. Much of this research is present in CFS policy and fact sheets.

Again, all campaigns and lobbying issues come from debate and plans started at General Meetings, and often issues come from member locals. This is a forum for debating what are effective means for realizing goals.

2. Service Component...

The recognition that there is more to being a student than going to classes means that the CFS assists by providing resources and services that help to improve the quality of life for students and meet the needs of members, including:

1. **ISIC – International Student Identity Card** – can be used as identification for students worldwide and also can be used to secure discounts. Only available to full time students.

Some members of Campus Council raised the issue of the card only being available to full time students and that many mature students and other students are part time students who often are finding it very difficult to survive financially and should have access to this program. It was noted that it was an international body that created the rules governing ISIC but that the CFS was lobbying for amendments to how the ISIC program is run to address this very issue.

2. **Student Saver Discount Programs** – free for both full time and part time students and provides them with access to discounts and deals across Canada.

Kwantlen Student Association

<http://www.yourksa.ca/>

3. **Travelcuts** – Largest Canadian owned student service that provides travel services for students from providing student discounts and finding the best student travel package deals.
4. **Homes4students.ca** – Helps students and landlords to get in touch with each other. More work being done to target landlords and realtors to help grow the word about the program.
5. **Student Phone Store** (<http://www.studentphone.com/>) – a service that works to encourage cell phone companies to provide greater discounts for students.

Everyone in the room has a cell phone. It was noted that work should be done in regards to making it easier for students to cancel or switch phone plans as the cost to do so was very high.

6. **Common Handbook Service** – A service for student unions to access inexpensive, professionally designed agenda/day-timer handbooks. The more student unions that are involved, the cheaper the service becomes as they can buy things in bulk at lower costs. Also this year, all the discounts in the student saver program will be listed in the handbook. The handbooks do have sections that student unions can customize with information about their student union local.

The question of whether or not you can charge students for the handbooks came up and it was noted that there was nothing strictly prohibiting it, but that traditionally the handbooks were given out for free. Some student unions raise funds and generate revenue by selling ads in the handbook. Student Unions could charge non-students perhaps; they can also setup systems to control the distribution to ensure only students get the handbooks.

7. **Student Union Directory** – a directory that is printed annually with complete contact information of student unions from across Canada.

3. Membership Development...

From giving presentations, providing information to student unions, providing connections, setting up information booths on campus, to organizing skills conferences that assist student reps and individual members in getting the information they need to be successful in their endeavors. In the end, the CFS is there to help student unions do good work for students and they are open to helping locals in any way they can.

During the presentation Mohammad raised a point of personal privilege and asked that people not engage in playing poker or wrapping presents. The Chair ruled the point to be well taken and asked that people be polite and not engage in playing games or other activities while the meeting was proceeding, in order to show respect for other people in the room.

2. Introduction to Bulletin Board Maintenance

Due to time constraints, this item was struck from the agenda. Steve will meet with people individually to go over the rules regarding postings on campus and noted that we must be

very diligent from now on in maintaining the boards to ensure that they are usable and readable for students.

At this point in time Kulvir asked if RCC could take a 30-minute recess.

August 12
Moved by Steve Lee, seconded by Johnny Woo,
THAT RCC adjourn until 1:30 pm.

MOTION: RCC-2005-065

This would allot for a 10 minute recess, and allow Campus Council to come back quickly to try and finish the agenda in a timely manner.

(MOTION CARRIED)

The meeting adjourned at 1:19 pm and was called back to order at 1:33 pm with Steve, Kayce, Johnny, Ivan, Robert and Cassandra present.

E. Unfinished Business of the Previous Campus Council Meeting

1. Fulfillment of Procedure 4.10 – Communicating with Groups (No. 1)
Struck at the adoption of the agenda until Harvey and Kulvir arrived. Being that they had not yet returned back to the meeting, the item was again postponed.
2. Recommendation to Council: Committee Selection (No. 2)
Struck at the adoption of the agenda until Harvey and Kulvir arrived. Being that they had not yet returned back to the meeting, the item was again postponed.

F. Other Business – Including Notice of Motions

1. Budget Update (No. 3)

August 12
Moved by Steve Lee, seconded by Johnny Woo,
THAT the following revenues and expenditures be realized, as follows:

MOTION: RCC-2005-066

1. \$103.73 be released from the RCC budget, payable to Steven Lee for the purchase of additional candy and ice cream;
2. \$50 in sales be recognized as revenue and that \$48.15 be released from the RCC budget to Steven Lee for the purchase of appetizers at the August 5, 2005 pub night;
3. An additional \$200 be allocated to the purchase of additional poker and card game supplies on top of the \$275 already allocated in MOTION: RCC-2005-059 on July 29. BIFRT all remaining funds are returned to the RCC budget under the contingency line item in the budget for the rest of the year; *and*
4. \$43.54 be released from the RCC budget to Steven Lee to cover the costs of foosball parts purchased in June from Pacific Vending.

(MOTION CARRIED)

Mohammad returns to the room at 1:40 pm and asked if we could add an item to the agenda and the following motion was moved.

August 12
Moved by Steve Lee, seconded by Johnny Woo,

MOTION: RCC-2005-067

**THAT RCC add to the agenda “FUBAR PRESENTATION” as item “F.3.” and renumber the remaining items accordingly.
(MOTION CARRIED)**

Rumin and Arka return to the meeting at 1:44 pm.

2. Pub Night Review

Steve noted that this item had been discussed by campus-council over the last week via e-mail and discussions in the office. To summarize, it was agreed that Ralph’s was turning out not to be the most suitable place to hold events, and the pros for continuing with Ralph’s included:

- It’s close proximity to Kwantlen;

While the cons of continuing with Ralph’s included:

- Poor brand name – students don’t know where Ralph’s is;
- Not getting anything for the \$5 – when you could advertise food being included in the price it was more attractive to students;
- Small location;

It has also been acknowledged that this has caused some bad and unfortunate rapport regarding the business relationship with Ralph’s:

- Ralph’s wasn’t too happy that we weren’t able to sell many tickets – the more people that we could have gotten out would have assisted their own bottom line;
- This is the 3rd Kwantlen event to not go well – the first being the PR students Pub night last fall (the first two pub nights the KSA had in 2004 were successful with about 45-60 people attending ones held in August and September); the second being the cancelled Canada Day event and the third being the end-of-summer-term pub night;

More has to be done by KSA to involve more people and sell more tickets.

Pros of going with a place like Legend’s or Malone’s included:

- Strong, recognizable brand names that are known in the Richmond community;
- Legend’s has two pool tables and a large lounge area;
- Legend’s is a sports-themed bar with TV’s, and sports memorabilia on the walls which may appeal to college students;
- Some servers at Legend’s are Kwantlen students;
- They have fundraising options open to non-profits including options that include buffet style meal options;

August 12

MOTION: RCC-2005-068

**Moved by Steve Lee, seconded by Johnny Woo,
THAT Steve Lee, Robert Kovacic, Cassandra Dieudonne and Johnny Woo as well as any other interested parties be directed to investigate alternative locations for hosting a fall, end-of-semester pub night, and bring that information forward to the next meeting of Campus Council with a recommendation on a location for holding the event.
(MOTION CARRIED)**

Harvey, Aaron and Kulvir return at 1:52 pm.

3. FUBAR Presentation (Mohammad)

Mohammad noted that he had been in contact with Felix Banting and DJ Alibaba from the Beat Radio Station and FUBAR Entertainment (www.myfubar.com). Felix is the co-founder of FUBAR, which stands for FRIENDS UNITED BEYOND ALL RACE, and Mohammad had been talking to them about ways to increase their presence at Kwantlen and other post secondary institutions by doing more for students. Mohammad handed out information about an upcoming FUBAR event, Summer Splash 2005 that he had been helping to promote on campus and he would like campus councils to help promote future events.

One idea he also had and brought forward was a U-PASS for clubs, a membership pass that students could buy from the business offices that would give them VIP treatment at clubs across the lower mainland. Mohammad would like to get Felix an audience with people from the KSA, and it was suggested that he make arrangements to either present to the next Events Committee Meeting or Council. Overall, Campus Council was excited and optimistic about the contact Mohammad had made and looked forward to exploring it further.

Robert Evans, Board of Governors Student Representative, arrives at 2:15 pm.

4. Promotional Products

Steve noted that the events committee was discussing promotional products and the campus directors were instructed to get more ideas from Campus Councils. Ideas generated included key-chains, key-chains with bottle openers and basketball bands.

Mohammad, Ronnie, Kulvir and Robert leave at 2:30 pm. Aaron Takhar asks if we can jump ahead in the agenda to the Richmond Director's report as he would like to address some issues raised in the Director's written report and also bring Campus Council up to speed on some Executive activities. There is no objection to doing this.

H. Richmond Campus Council Director's Report (No. 4)

Attached.

Aaron Takhar raised a number of issues, part in response to the Richmond Campus Director's Report and part to update Campus Council in regards to work the Executive Board had been doing.

In regards to the Council issues Steve listed on page 18, Takhar noted:

1. That EBOD had assigned each executive the responsibility of liaising and communicating regularly with campus councils including attending their meetings and bringing information and requests forward to EBOD when needed. He believed Matt Huff was assigned to liaise with Richmond. Campus Council liked this idea and hoped it would help improve and foster better, closer relations with EBOD.
2. That EBOD had discussed for hours how to handle the staffing and organizational structure situation in Surrey and in the KSA, specifically in regards to the General Manager decision, before bringing the recommendation to fire the GM and transfer those powers to EBOD.
3. He noted that EBOD had given themselves a biweekly increase of \$750 to all Executive Board members and that the Chairperson makes \$100 more than other Executive Board members. He noted that EBOD felt the increases in remuneration was fair, bringing the

KSA in line with other Student Unions and noted that it will help encourage other students to get involved and put more time into the KSA.

Campus Council raised the point of benefits that Executive received, and Takhar noted that the tuition benefit was not even enough to cover the cost of one course, and that the other benefits (bus pass / parking pass; discounts at Fishbowl; free fitness pass) were still being used.

Campus Council noted that the tuition credit as allotted for in the regulations had not been increased as the cost of tuition increased and that this may have been a more inexpensive way for EBOD to increase the equity and benefits they receive from the KSA, without increasing their wage. Takhar said that this could be looked at.

Campus Council also noted their concern that it had still not been brought to Council, as the regulations require. Takhar had no response to this point.

Campus Council also noted that it was time to review the wages and remuneration of all elected officials as there had not been any increases in elected official wages in many years. They also noted that bringing forward a plan that included moderate increases for everyone at the KSA may have been met more favourably by Council, instead of learning of the hefty increases the Executives gave themselves, without any regard for other officials. It was noted that there were many elected officials who put in just as much work and effort as the Executives.

Takhar further noted that EBOD was looking at this issue and welcomed campus council input into how elected officials are remunerated.

4. In regards to the rafting trip and the upcoming 3 day boat cruise on Shushwap Lake, Takhar had noted he had been opposed to these but that these were projects brought forward by Joey, Jamsheed and Jaivin as approved by the Executive Board as a way of orienting KSA members and providing a forum for team building, allowing people to spend time together. He noted that the trip was open to all elected officials and staff of the Society.

Further, when questioned, Takhar had noted that only about 25-30 people could go on the boat being rented.

Campus Council was concerned with the amount of money going towards this kind of event, that only benefits people inside the KSA and doesn't benefit students.

Campus Council noted that not enough time was being allotted for in terms of notifying elected officials about these events. Many elected officials have other jobs and commitments to either friends or family already made that cannot be dropped on short notice.

Campus Council asked if Aaron could ensure that the organizers send out an e-mail to all elected officials and staff talking about the event and encouraging people to come out and giving them information on how they can RSVP. Takhar noted that people did not have to come out for all three days but could come for whatever amount of time they could come for.

Campus Council asked if they were forcing people to go and Takhar noted that they were not. Campus Council inquired about the costs of the event but no specifics were given. Campus Council noted that the organizers should bring their plans to Council along with a budget breakdown and any budget amendments, if required. They should also look to ensure

that the company they rented the boat from has insurance to help cover any accidents or problems, and if it doesn't to ensure funds are budgeted to that end. Takhar noted that he would get the organizers to do this.

5. Takhar noted that he had passed off the staging proposal and the film license proposal to Joey to investigate.

Further discussion on Aaron Takhar's comments and the work of the Executive Board occurred, and was summarized as follows:

1. Campus Council asked questions about the Executive's goals for the Society and Takhar noted that the Executive were really examining the very structure of the KSA in order to help fix it. They also wanted to solve the fee collection issues with the institution without going into Court and that they wanted to renovate the KSA Café Lounge and make it more inviting for students and get the liquor license going.
2. Campus Council raised concern about the lack of reporting to Council by RAF Council members. It makes it appear that RAF members are not doing any work. Steve noted that if executives and other members of Council reported to Council properly on the regular bi-weekly basis as required by the Bylaws, Regulations and Reporting Procedure of the KSA many of the issues raised in his report to Campus Council would probably be moot.

It would also provide clarity and transparency to the work of the Association, so that the students of Kwantlen know what their KSA is doing. It was noted that in the real business world, regular reporting was required and that the KSA can provide a good forum of practice before going out into the real world. It can also help officials in learning to formulate plans and producing documents that outline those plans.

Takhar acknowledged that it was important to submit reports, yes, but that the Executive were moving so quickly with improving and changing the KSA that they simply did not have the time required to ensure they provided written reports on a regular basis to Council. He said that the Executive was willing to continue giving verbal updates at Council and was willing to answer any questions at anytime. He said that they were so busy though, that they probably would continue not submitting written reports to Council.

It was suggested that the Executive could keep running reports saved on their computers, which they could update daily as they work on various projects. This saves them the time of having to remember to try and sit down the day a report is due and try to crank something out in a short amount of time. That way, they can be more detailed and actually spend less time working on the reports as it would be done over a long period, little bits at a time, as opposed to one long period where things may be forgotten resulting in a rushed, uninformed report. Takhar acknowledged that this was a good idea that they had not thought about, and he noted that he would pass it on to the other Executives.

At 2:48 pm, Steve Lee left the meeting to deal with the car wash issue and asked Johnny Woo to Chair until he returns. Further discussion on the above items occurred, and Aaron Takhar, Harvey Mann and Robert Evans all left at 3:00pm. The discussion of Campus Council then went back to Other Business.

F. Other Business – Including Notice of Motions

5. Welcome Week

Welcome Week was discussed briefly, and any campus council members that have further ideas for the event are invited to contact Joey or Steve, or any of the campus directors.

Campus Council liked the idea of sending invitations should be sent out to Campus Deans and Kwantlen University College administrators to assist with the BBQ as a way of meeting and greeting students.

Campus Council also wants to ensure that X-BOX and the BEAT are present on all campuses.

6. Car-Wash

The issue of the car-wash was discussed and Steve returned, and provided an update.

The City of Richmond works department was contacted and showed no objection but noted we should check with By-laws as they would be the ones to issue tickets if water restrictions were being violated. By-laws department was asked and sent a response saying it was ok to do it, and this response (a voice message left at RCC) was forwarded to Lori, facilities and the other people that she had cc'd her response to the KSA to.

In spite of us meeting Lori's original objections, her response was still no because we had submitted the date change request too late.

It was noted that even facilities in Richmond had expressed wonderment as to why the institution was being negative on this issue, and that Richmond now had no choice but to try again for September.

G. Previous and Upcoming KSA Council meeting Review

Nothing new to discuss at this time, most Council concerns were raised under Steve's report above.

H. Richmond Campus Council Director's Report (No. 4)

Continued from above...

August 12

MOTION: RCC-2005-069

Moved by Steve Lee, seconded by Johnny Woo,

THAT RCC hold an emergency meeting on Tuesday, August 16, 2005 at approximately 1:30 – 2:00 pm for the purposes of choosing which spring show event to hold on campus.

Steve hopes to send out options for shows in a report to Richmond Campus Council members late on Monday, August 15 and he asks that everyone who can't come on Tuesday relay what show they would like to see the KSA do to Steve before the above meeting time. He said that we need to decide by Tuesday so that we can move ahead in preparing tickets and getting contracts signed, as well as incorporating the show into the advertising for what is happening on campus in 2005-06.

(MOTION CARRIED)

I. Campus Council Member Reports, Motions and Log Book Review

1. Richmond Campus Staff-Representative – Kaycee Hopwood (No. 5)
Attached.

2. Richmond Campus Staff-Representative – Kulvir Gill
No report received, no longer present.

3. Richmond Campus Representative – Harvey Mann

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<http://www.yourksa.ca/>

No report received, no longer present.

4. Richmond Campus Representative – Johnny Ming Cheung Woo (No. 6)
Attached.
5. Richmond Campus Officer – Samantha Bliet (No. 7)
Attached, no longer present.
6. Richmond Campus Officer – Cassandra Dieudonne (No. 8)
Attached.
7. Richmond Campus Officer – Rumin Mann (No. 9)
Attached.

J. Submissions

No new submissions.

K. Next Meeting

The next regular meeting of RCC will be Friday, August 26, 2005 @ 11:00 am (notice given online and on the August 12, 2005 agenda package). The deadline for reports and submissions will be due to Steve by no later than noon on Tuesday, August 23, 2005 @ Noon.

Steve did note that he may try to hold this meeting earlier, as Johnny, Cassandra, Harvey and Kayce will be unable to make it to the next regular meeting – especially if there are any financial or budgetary concerns that need to be addressed.

Should the situation arise where Campus Council is unable to meet, the next regular meeting shall be Friday, September 9, 2005 at 11 am, with reports and submissions being due to Steve by no later than noon on Tuesday, September 6, 2005 @ Noon.

L. Adjournment

Being no further business to discuss, the meeting was adjourned with the following motion.

August 12
Moved by Steve Lee, seconded by Cassandra Dieudonne,
THAT RCC adjourn the July 29, 2005 meeting at 3:21 pm.
(MOTION CARRIED UNANIMOUSLY)

MOTION: RCC-2005-070

SUMMARY OF MOTIONS AT August 12, 2005 RCC MEETING...

August 12 MOTION: RCC-2005-064
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RCC Notice Binder.

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